

**WATERWORKS DISTRICT 4
OF WARD 4 OF
CALCASIEU PARISH**

BOARD MEMBERS
 Doug Fleming, President
 Michael Bergeron, Vice-President
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APPLICATION FOR WATER

PLEASE READ THE FOLLOWING INFORMATION BEFORE SIGNING

Deposits received before 3:00 pm on Monday through Thursday can be connected on the same day if the operator is available. Deposits received after 3 pm will be connected on the next day when the operator is available. On Friday, deposits must be received by 10:00 am to be connected the same day, if operator is available. Deposits received after 10:00 am will be connected on the following business day. If the plant operator is unable to leave the water on, the meter will be unlocked but will remain off in the meter box. **A deposit is required on every meter NO EXCEPTIONS. A valid photo ID is required to begin service.**

DEPOSITS	WATER	SERVICE CHARGE	TOTAL
Rent	\$150.00	\$30.00	\$180.00
Own	\$75.00	\$30.00	\$105.00

New meter tap fees must be paid two to three weeks prior to date needed. This allows for all utility locates required by law and the weather instability.

FEES FOR NEW METER		Total
¾" - \$900.00	\$75.00 - Deposit	\$975.00
1" - \$1100.00	\$75.00 - Deposit	\$1175.00
Boring fee: 5-feet min \$400.00. After 25-feet \$15.00 per foot (Only applies if boring is required to install meter)		

All delinquent accounts will be subject to disconnection of service. Terms for delinquent accounts are as follows:

1. A delinquent charge of 10% of the balance will be assessed on your account the day following the due date, which is the 4th of each month. If the 4th falls on the weekend or a holiday, the delinquent charge will not be assessed until the following business day.
2. You will receive a delinquent notice if your account is not paid within 10 days after the delinquent date. There will be a \$10.00 charge assessed when the notice is generated and mailed. If your account is not paid, your water will automatically be cut off without further notice.
3. In order for your service to be reconnected, your account must be paid in full the past due, current, and an additional \$35.00 fee.
4. Meters locked due to nonpayment will be unlocked within 24 hours during normal office hours only. No meter will be unlocked after office hours. Operators are not allowed to accept payment in the field during or after hours.

You will be responsible for all utilities at this address until you have disconnected your service. If you leave this location without disconnecting and someone moves in, you are responsible for their bill because this location is still in your name.

NEW CUSTOMERS

You must pay your bill by the 4th of each month. Once you get a double bill, your water can be **disconnected without further notice.**

If your water is cut off for nonpayment, **you must pay your bill in full plus a \$35.00 reconnect fee.**

You will be responsible for all utilities at this address until you have disconnected your service. If you leave this location without disconnecting and someone moves in, you are responsible for their bill because this location is still in your name. Come by the office or call to disconnect your service. You will need to give a forwarding address for you meter deposit if one is due. All deposit checks with no forwarding address will be held in the office until one is provided.

It is the customer responsibility to keep their meter box clean, and free of mud and debris, and box must be easily accessible.

APPLICANT AGREEMENT

I _____ hereby take responsibility for all water meters and charges for
print name
water consumption, service and repair incurred at _____.
physical address

Signature

NAME: _____

HOME PHONE _____ **CELL PHONE** _____

DL# _____ **STATE** _____ **DATE OF BIRTH:** _____

Email _____ **Social Security #** _____

HAVE YOU PREVIOUSLY HAD SERVICE WITH WATER DISTRICT #4? YES ___ NO ___

(Check One) OWN OR BUYING: _____ **RENTING:** _____

IF RENTING, NAME OF OWNER: _____

DATE IN WHICH LEASE BEGAN: _____

APPLICANT'S EMPLOYER: _____

EMPLOYER'S ADDRESS: _____

EMPLOYER'S PHONE: _____ **DATE OF EMPLOYMENT:** _____

SPOUSE: _____

EMPLOYER: _____

ADDRESS: _____

PHONE: _____ **DATE OF EMPLOYMENT:** _____

NAME OF NEAREST RELATIVE NOT LIVING WITH YOU: _____

ADDRESS: _____ **PHONE:** _____

**WATERWORKS DISTRICT NUMBER 4 OF WARD 4
CALCASIEU PARISH**

SERVICE CONTRACT

This agreement made and entered into by and between WATERWORKS DISTRICT NO. 4 of Ward 4, Calcasieu Parish, Louisiana (hereinafter called "District") and the undersigned consumer residing within the boundaries of said Waterworks District (hereinafter called "Depositor");

WITNESSETH:

The District agrees to furnish, subject to the limitations hereinafter provided, such quantities of water as the Depositor may desire, provided, however, that the Depositor may receive delivery of only such water as may be necessary to supply the needs of persons residing within a single farmstead or dwelling and of the livestock owned by such persons and to irrigate a garden; that any industrial or commercial Depositor shall be entitled to receive delivery of only such water as may be necessary to supply the needs of the particular installation.

The Depositor shall install and maintain at his own expense a service line, which shall begin at his property line and extend to the dwelling and other portions of his premises. The District shall have final jurisdiction in any question of location of any service line in connection to its distribution system; it shall determine the prorating of water to Depositors in the event of a water shortage; and it may discontinue water service to any Depositor who allows a connection or extension to be made to his service line for the purpose of supplying water to any other persons, organizations or corporations. The District shall install a meter and cutoff valve at each service and shall have the exclusive right to use such cutoff valve and water meter and to turn it on and off. Depositor shall maintain meter box that it is easily accessible. The Depositor shall pay for such water delivered to him at such rates, time, and place as shall be determined by the District. The failure of the Depositor to pay water charges duly imposed shall result in the automatic imposition of the following penalties:

- a) **Nonpayment after the delinquent date will be subject to a penalty of 10% of the delinquent account.**
- b) **Nonpayment within ten (10) days from the delinquent date shall result in a Delinquent Notice and \$10.00 Delinquent Notice Fee.**
- c) **If it becomes necessary for the District to discontinue water service to a Depositor's property due to nonpayment, a disconnect fee of \$17.50 will be charged.**
- d) **To reinstate service, a \$17.50 reconnect fee will be charged.**
- e) **If a meter is locked by Water Works District #4 personnel and the locking device is damaged or cut, the Depositor will be charged \$100.00 for replacement of the locking device and may be subject to criminal prosecution for utility theft. Any penalties thereon and the total bill must be paid in full for reconnection of service. Meters locked due to nonpayment will be unlocked within 24 hours during normal business hours only.**
- f) **When a new meter is installed, regardless of water usage, depositor will receive a bill for the minimum monthly charge of \$18.50.**

The Depositor shall be subject to the fees listed below for the following:

- a) **\$35.00 - returned checks**
- b) **\$20.00 - meter lid replacement (after 1st request has been satisfied)**
- c) **\$50.00 - meter box replacement (after 1st request has been satisfied)**

THUS DONE AND SIGNED by the parties at Westlake, Louisiana, on this _____ day of _____, 20_____.

PHONE

PHYSICAL ADDRESS

WATER DISTRICT NO 4 WITNESS

BILLING ADDRESS, CITY, STATE, ZIP

I, Depositor, do hereby certify I have received a copy of this Service Contract.

Depositor- Please Print

Depositor Sign